



LEMBAGA PELABUHAN KELANG
(PORT KLANG AUTHORITY)
Beg Berkunci 202,
Jalan Pelabuhan Utara,
42005 Pelabuhan Klang
SELANGOR DARUL EHSAN, MALAYSIA.

Tel: 603-3168 8211
Fax: 603-3168 9117
603-3168 8228
603-3168 8229
603-3167 0211

Laman Web: www.pka.gov.my
Email: onestopagency@pka.gov.my
ISO 9001:2015 & ISO/IEC 27001:2013

(JAB. ZON BEBAS, JAB. DAGANGAN BERBAHAYA & JAB. TEKNOLOGI MAKLUMAT)

Ruj. Tuan:

Ruj. Kami: LPK:600-2/3/2 (45)

Tarikh : 22 Ogos 2023

Presiden
Shipping Association Malaysia
Unit 9-1, Level 9, Tower 8, UOA Business Park,
No.1 Jalan Pengaturcara U1/51A,
Seksyen U1, 40150 Shah Alam

Presiden
Malaysia Shipowners Association
S1-18, Level 1, City Point
Kompleks Dayabumi
50712 Kuala Lumpur

Presiden
Central Regional Shipping Association
No.149A-149B, Jalan Raja Muda Musa
42000 Pelabuhan Klang

Tuan,

PROSEDUR OPERASI STANDARD BAGI PEMINDAHAN KONTENA BERSTATUS TRANSHIPMENT DI ANTARA TERMINAL DI PELABUHAN KLANG

Dengan hormatnya perkara di atas adalah dirujuk.

2. Sedia maklum, SOP berkaitan pemindahan kontena berstatus transshipment antara terminal (ITT) telah wujud sejak aktiviti ini mula dilaksanakan sekitar tahun 90-an.
3. Dengan kerjasama dari pihak operator terminal, Northport Bhd dan Westports Sdn Bhd. SOP tersebut telah ditambahbaik agar seiring dengan keperluan dan kehendak semasa selaras dengan peruntukan peraturan dan garis panduan berkaitan
4. Sehubungan itu, SOP ini diharap dapat memberi makluman dan panduan kepada pihak-pihak yang berkaitan agar pemindahan kontena berstatus transshipment lancar dan teratur. SOP ini akan berkuatkuasa mulai 1 September 2023.

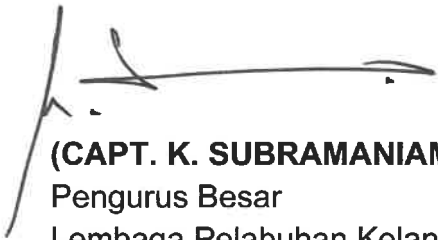
5. Sehubungan itu, mohon kerjasama pihak tuan untuk memaklumkan SOP ini kepada ahli masing-masing.

Sekian, terima kasih.

“MALAYSIA MADANI”

“BERKHIDMAT UNTUK NEGARA”

Saya yang menjalankan amanah,



(CAPT. K. SUBRAMANIAM)
Pengurus Besar
Lembaga Pelabuhan Kelang

Sal:

Ketua Pegawai Eksekutif
Northport (M) Berhad
P.O. Box 234
42009 Pelabuhan Klang

Ketua Pegawai Eksekutif
Westports (M) Sdn. Bhd.
P.O. Box 266, Pulau Indah
42009 Pelabuhan Klang

PORT KLANG AUTHORITY

STANDARD OPERATING PROCEDURE FOR INTER TERMINAL TRANSFER (ITT) ACTIVITY

1. DEFINITION OF ITT

Transfer of FCL transshipment containers via mode of rail, road or vessel from Northport to Westports and vice versa.

Incoming vessel discharge container prior to loading on outgoing vessel at different terminal.

2. REFERENCES

1. Customs Act 1967
2. Free Zone Act 1990
3. Port Authorities Act 1963
4. RMCD letter vide KE.HE(44)413/03 Jld 27 (41) dated 25 February 2021.

3. OPERATORS

3.1 Rail - Keretapi Tanah Melayu Berhad

3.2 Road

Northport	Westports
<ol style="list-style-type: none">1. MBA Hauliers Sdn Bhd2. L&R Haulage Sdn Bhd3. Syarikat Logistik Petikemas Sdn Bhd4. Sea Hawk Global Lines Sdn Bhd	<ol style="list-style-type: none">1. MBA Hauliers Sdn Bhd2. L&R Haulage Sdn Bhd3. Syarikat Logistik Petikemas Sdn Bhd4. Sea Hawk Global Lines Sdn Bhd5. Toko Asas Sdn Bhd

3.3 Vessel

Northport	Westports
<ol style="list-style-type: none">1. LKC Shipping Line Sdn Bhd2. MTT Shipping Line Sdn Bhd	<ol style="list-style-type: none">1. LKC Shipping Line Sdn Bhd

Note:

1. Only for Malaysian registered flag vessels.
2. Terminals to finalise the load list.

4. PROCESS FLOW

No.	Process	Responsibility
1	<p>Submit application via email (ITT form).</p> <p>Requirements;</p> <ul style="list-style-type: none"> - At least 48hours prior to the ETA of incoming vessel - Container physically available for pick up 48hours prior to closing time of outgoing vessel <p>Note: If request received by the terminal less than 48hrs, unsubsidised charges will be billed to the box operator.</p>	Box operator
2	<p>Update;</p> <ul style="list-style-type: none"> - discharge list - container detail for ITT - vessel detail <p>Note: To attach manifest with the submission.</p>	Box operator
3	<p>Ensure container status is transshipment. Status export, import or ANY is not permitted.</p>	Box operator
4	<p>Create export booking in terminal system (receiving terminal).</p>	Vessel operator
5	<p>Update in the terminal system</p> <p>Northport: As per ISL declared in TOS by box operator with second carrier SCN at Westports.</p> <p>Westports: TBARL/KMTRL/0003</p>	Vessel operator

No.	Process	Responsibility
6.	<p>The terminal decides the mode of transfer based on;</p> <ol style="list-style-type: none"> 1. First come, first serve basis. 2. The availability of wagon, haulage or vessel slot. 3. Priority for ITT using rail mode. 4. Criteria for vessel mode; <ol style="list-style-type: none"> 1. More than 5 days for connection to 2nd vessel. 2. High volume. 	ITT terminals
7.	Advice via email either to accept or reject the application to the box operator.	ITT terminals
8.	Box operator to declare type of goods and cargo weight.	Box operator
9.	<p>The terminal of incoming vessel</p> <ul style="list-style-type: none"> - Declare DMP6 <ul style="list-style-type: none"> - for rail and road mode only - for all type of goods except liquor, cigarette and tobacco - for all destinations except Sabah and Sarawak - *Declare K8 <ul style="list-style-type: none"> - for rail and road mode only - for all type of goods - for all destinations including Sabah and Sarawak destinations - *Provide to the terminal for K8 declaration; <ul style="list-style-type: none"> - packing list - invoice - manifest - B/L <p>*Applies at Westports</p> <ul style="list-style-type: none"> - Declare ZB1(transshipment) <ul style="list-style-type: none"> - For vessel mode only 	<p>ITT terminals</p> <p>Box operator</p> <p>Box operator</p>

No.	Process	Responsibility
	<p>Note:</p> <ol style="list-style-type: none"> 1. Type of goods that use road mode only; <ol style="list-style-type: none"> 1) Reefer container 2) DG container 3) Oversize cargo 4) Overweight cargo 5) Urgent shipment request by box operator 2. DG approval for DG container. 3. Box operator / vessel operator recommended to submit request 5 days in advance for any agriculture product before closing/movement data as its required for permit application and inspection by MAQIS. 4. If shutout due to late arrangement by terminal staff or any issue related to ITT vendor, cost to reallocate will be borne by terminal or ITT vendor. 5. *An additional charge is applicable for the drayage movement for MAQIS inspection at CIC area. 	

*Applies at Westports

5. DMP6 CODE

CODE	MEANING
00	Acknowledgement for the file received by Customs
20	Approval by Customs
30	Approved for out from 1 st terminal
80	Approved to discharge and stack in yard of 2 nd Terminal.

6. CHARGES

Charges apply for all mode of transfers.

NO.	CONTAINER SIZE	CHARGES (RM) >48HRS	CHARGES (RM) <48HRS
1	20' (\leq 21 MT)	90.00	180.00
2	20' (> 21 MT)	220.00	310.00
3	\geq 40'	180.00	360.00

NO.	DESCRIPTION	CHARGES
1	Movement Using K8	RM100.00 + 6% SST + ITT cost
2	MAQIS Permit	RM120.00 + RM7.20 (SST) The permit validity is per shipment only

Both charges applies at Westports only.

7. PERSON IN CHARGE

TERMINAL	NAME	EMAIL	TELEPHONE
Northport	*Mark T Mathan	markmathan@northport.com.my	012-9069623
	*Shamsuri Ahmad	mshamsuri@northport.com.my	012-6913213
		itt_westport@northport.com.my	03-31698781
Westports	*Saravanan Kolandai Velo	srvanan@westports.com.my	03-31694000 ext. 703
	*Navinraj Naidu	navinraj@westports.com.my	016-2610478 03-31694000 ext. 710
		itt@westports.com.my	03-31694000 ext. 452 03-31694063

*Subject to change without prior notice.

