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MS ISO 9001 : 2015 REG NO: AR3579
(JABATAN ZON BEBAS & JABATAN DAGANGAN BERBAHAYA)

Ruj. Tuan:

Ruj. Kami: LPK: JOSK/100-15/5 Jld. 2 (3)

Tarikh : 19 Mac 2020

KEPADA SEMUA PENGGUNA-PENGGUNA PELABUHAN

Y.Bhg. Dato' / Tuan / Puan,

OPERATIONS IN WESTPORTS DURING COVID-19 / MOVEMENT CONTROL ORDER (MCO)

Adalah saya dengan segala hormatnya merujuk kepada perkara diatas.

2. Bersama ini dimajukan memo daripada pihak Westports Malaysia Sdn Bhd bertarikh 18 Mac 2020 yang jelas menerangkan maksudnya yang tersendiri untuk makluman dan perhatian pihak Y.Bhg. Dato' / Tuan / Puan selanjutnya.

Sekian, terima kasih.

'BERKHIDMAT UNTUK NEGARA'

Saya yang menjalankan amanah,


(S. KUMARESEN)

Pengurus (Pusat Sehati)

b/p. Pengurus Besar

Lembaga Pelabuhan Kelang

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WESTPORTS

PROVEN. TRUSTED. FRIENDLY.

Date : 18 March 2020

To : Port Users of Westports Malaysia

RE : Operations in Westports During Covid-19 / Movement Control Order (MCO)

1. As you are already aware, the World Health Organization (WHO) on 11th March has declared the outbreak of Novel Coronavirus is a Pandemic. The number of new confirmed Covid-19 cases in Malaysia and around the world has shown no sign of declining which is quite worrying.
2. On 13th March 2020, we have issued a notification in regards to the precautionary measures and necessary steps that we have taken in protecting the health and safety of all our port users and stakeholders.
3. On 16th March 2020, our Prime minister has announced that MCO will be implemented from 18th March (today) till 31st March 2020. I would like to take the opportunity to reiterate to all our port users that in line with the port sector being categorized under “essential services”, all operations at Westports will continue as usual without any disruption. For your information, we have activated our “Crisis Management Committee” to ensure that immediate response will be rendered seamlessly to the challenges that might arise during this period of uncertainty.
4. Following the announcement of MCO, we have taken extra precautionary measures to mitigate this situation. I would like to share with you some of the measures as follow:-

i. Essential Service

We fully understand our responsibility in being a part of the essential services in continuing with our daily working routines as per usual. Therefore we have been engaging with all our staffs actively in ensuring that their safety and health are well protected at all time at our workplace.

We work in 4-Groups System which gives us the ability to isolate any specific workgroup found to be infected by Covid-19 without affecting the operations of the port. Therefore we would like to assure you that we will continue to work in a well-coordinated manner to serve you during this difficult period of Covid-19.

ii. Group Gathering and Assembly

All port users working within our port premises are restricted from organizing any group gathering or assembly to prevent any possible contagion and infection spreading across the general public. We have suspended all religious activities at the port with immediate effect in line with the guidance provided by our Government.

iii. Visits Restriction

We have restricted all non-essential visits / meetings with external parties before the announcement of MCO. This will be reviewed after 31st March 2020.

iv. Body Temperature Check

All port users are required to undergo on-the-spot health screening at all entry points to our port premises which includes entrance to our Business Center, Tower Block, Liquid Bulk Terminal, Dry Bulk Terminal 2 and Conventional Gate.

While the health screening process may create inconveniences but we believe this is the right thing to do amid Covid-19 outbreak as it will enable us to identify and isolate any port user that is having high body temperature or fever. Port user will be denied entry if his or her body temperature is above 37.5 degree Celsius.

v. Ship Crew Disembarkment

Immigration Department has issued a circular dated 17th March 2020 that all vessel crews are not allowed to embark or disembark in all the ports in Malaysia. It is the responsibility of the boarding agents to attend to the needs and requirements of their vessel crews. The ship boarding can contact our Port Police Control Centre for any further clarifications at 03-31694153 / 019-2275574.

vi. Personal Hygiene

We require all port users to maintain a high level of personal hygiene by using hand sanitizer or normal hand wash with soap and water. All our canteens and toilets are provided with liquid soap and water for hand wash, and hand sanitizers are widely available at entry points and counter areas.

vii. Haulage Drivers

All haulage drivers shall remain in their vehicles while in our port premises.

viii. Self-Quarantine and Covid-19 test

Staffs who have returned from overseas or have attended gatherings which are affected by Covid-19 are required to undergo health screening tests and self-quarantine for at least 14 days.

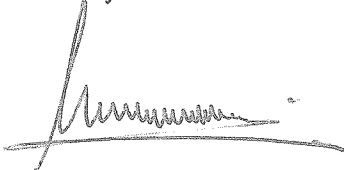
ix. Suspected Case

Port users suspected of having high body temperature, fever or infection shall be referred immediately to an external clinic or General Hospital Klang. Westports require the cooperation of all port users to lodge an immediate report to our Health and Safety (EHS) section by phone at 03-31694393 or email (ehs@westports.com.my).

We will continue to monitor the current news and alerts to keep our port users updated from time to time and look forward to maintaining an effective and clean environment free from any contagion in Westports Malaysia.

We thank you for your cooperation and compliance on the above matter.

Thank you

A handwritten signature in black ink, appearing to read 'Eddie Lee', written over a horizontal line.

Eddie Lee

Chief Executive Officer