



LEMBAGA PELABUHAN KELANG
(PORT KLANG AUTHORITY)
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Jalan Pelabuhan Utara,
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SELANGOR DARUL EHSAN, MALAYSIA.

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MS ISO 9001 : 2015 REG.NO: AR3579

(JABATAN ZON BEBAS & DAGANGAN BERBAHAYA)

Ruj. Tuan:

Ruj. Kami: LPK:JZB/600-2/5 Jld 9 (/)

Tarikh : 17 Disember 2020

Presiden
Shipping Association Malaysia
d/a. Round-The-World Logistics Corp. (M) Sdn. Bhd.
Unit 9-1, Level 9, Tower 8
UOA Business Park,
No. 1, Jalan Pengaturcara U1/51A,
Seksyen U1
40150 Shah Alam

Presiden
Malaysia Shipowners Association
Blok A2, No. A2-3-3, Ayer@8,
Fasa 8C1, Jalan P8G, Presint 8
62250 Putrajaya

Presiden
Central Regional Shipping Association
d/a. SJS Management Services
No. 29-1, Jalan Kasuarina 2/KS6
Bandar Botanic
41200 Klang

Tuan,

PEMINDAHAN KONTENA ANTARA TERMINAL MENGGUNAKAN KAPAL

Adalah saya menarik perhatian pihak tuan kepada perkara di atas.


2. Lanjutan daripada pertambahan kontena berstatus transshipment yang perlu dipindahkan di antara terminal Northport dan Westports (ITT), didapati mod keretapi dan mod jalanraya tidak dapat menampung jumlah pemindahan yang kian meningkat.

3. Lembaga Pelabuhan Kelang setelah berbincang dengan pihak terminal Northport dan Westports bersetuju untuk juga membenarkan ITT menggunakan mod laut. Perkhidmatan ini akan disediakan oleh kapal-kapal syarikat XPress Feeder yang kini membuat singgahan di kedua-dua terminal (double calls).
4. Bersama-sama ini dilampirkan Prosedur Operasi Standard (SOP) bagi aktiviti ITT mod laut dan jadual persinggahan kapal-kapal yang terlibat. Perkhidmatan ini dan pelaksanaan SOP berkuatkuasa mulai dari tarikh surat ini.
5. Kemudahan ini akan dikaji dari masa kesemasa dan boleh dibatalkan sekiranya pihak-pihak yang terlibat tidak mematuhi SOP yang ditetapkan.
6. Sehubungan itu, pohon kerjasama pihak tuan untuk memaklumkan pelaksanaan SOP ini kepada ahli-ahli masing-masing.

Sekian, terima kasih.

“BERKHIDMAT UNTUK NEGARA”

Saya yang menjalankan amanah,



(CAPT. K. SUBRAMANIAM)

Pengurus Besar
Lembaga Pelabuhan Kelang

Salinan kepada:

Pengarah Operasi
Jabatan Kastam Diraja Malaysia Zon Tengah
No.1, Jalan Perigi Nenas 7/1
Taman Perindustrian Pulau Indah
42907 Pelabuhan Klang

Ketua Pegawai Eksekutif
Northport (M) Berhad
Jalan Pelabuhan, Pelabuhan Utara
42000 Pelabuhan Klang

Ketua Pegawai Eksekutif
Westports (M) Sdn. Bhd.
P.O. Box 266, Pulau Indah
42009 Pelabuhan Klang



STANDARD OPERATING PROCEDURE FOR TRANSHIPMENT ITT BY VESSEL AT TERMINALS

No	Process	Process Owner
1.0	<u>Loading Vessel Process (sending port)</u>	
1.1	Update discharge order and ITT containers in terminal operating system.	Box Operator
2.0	<u>ITT By Vessel Request Process</u>	
2.1	Vessel operator to notify terminal 48hrs prior to the ETA of the first vessel along with slot and weight availability.	Vessel Operator
2.2	Submission of ITT request must be made via email 24hrs prior to the ETA of the vessel (vessel from POL). All request for ITT by vessel must be compiled in a single final list.	Box Operator
2.3	Container must be physically available for pick up 24hrs prior to the closing time of the intended vessel for the containers to be loaded.	Box Operator
2.4	If the 24 hours box availability is not met the request will be rejected.	Terminal ITT
2.5	For requests received after the ETA of the of the intended vessel for the containers to be loaded, the container must be physically available for pick up 24hrs prior to the closing time (12 hours) of the vessel (vessel from POL).	Box Operator
2.6	Declares transshipment manifest to Customs and ZB1 (transshipment) or Import Status List (ISL) to the Authority.	Box Operator
2.7	Ensure that the container status is transshipment before request for ITT to Terminal ITT. Note: Status EXPORT, IMPORT or ANY will not be accepted.	Box Operator
3.0	<u>ITT Planning Process</u>	
3.1	Terminals to plan in their respective systems as per SOP.	Terminal ITT
3.2	Vessel operator of the intended vessel for the containers to be loaded confirms acceptance including total slots to the loading terminal (sending port).	Vessel Operator
3.3	Final cut off for rejection is 24hrs prior to closing time of vessel (vessel from POL).	Terminal ITT
3.4	Update load list via terminal operating system with indicator "ITT Via Vessel" in remark field, for billing purpose.	Terminal ITT

No	Process	Process Owner																												
3.5	Load list to be confirmed 24hrs before ETA of the intended vessel for the containers to be loaded.	Terminal ITT																												
3.6	Final submission of containers is 10hrs before ETA of the intended vessel for the containers to be loaded in the terminal.	Terminal ITT																												
4.0	<u>Vessel Arrives at Discharge Terminal (receiving port)</u>																													
4.1	Confirm container discharge. In case not tally, Terminal ITT to verify with vessel operator for further action.	Terminal ITT																												
5.0	<p><u>ITT Team Communication Matrix</u></p> <p>5.1 Westports</p> <table border="1" data-bbox="288 824 1238 1021"> <thead> <tr> <th>No</th> <th>Name</th> <th>email</th> <th>Hp</th> </tr> </thead> <tbody> <tr> <td>1*</td> <td>Padmakumar A/l Ramachandran</td> <td>padma@westports.com.my</td> <td>012-3935170</td> </tr> <tr> <td>2*</td> <td>Muhammad Nizam Saharudin</td> <td>nizam@westports.com.my</td> <td>012-3215836</td> </tr> <tr> <td>3</td> <td>ITT Team</td> <td>itt@westports.com.my</td> <td>03-31694063</td> </tr> </tbody> </table> <p>5.2 Northport</p> <table border="1" data-bbox="288 1149 1238 1279"> <thead> <tr> <th>No</th> <th>Name</th> <th>email</th> <th>Hp</th> </tr> </thead> <tbody> <tr> <td>1*</td> <td>Rajentheran Govindasamy</td> <td>rajentheran@northport.com.my</td> <td>012-2218120</td> </tr> <tr> <td>2</td> <td>ITT Team</td> <td>itt_westport@northport.com.my</td> <td>03-31698000</td> </tr> </tbody> </table> <p>* Subject to change without prior notice</p> <p><u>Note 1:</u></p> <p>Invoicing of ITT containers will be as per agreed standard transshipment rates. Box operator to provide the container list of ITT within 24 hours departure of the intended vessel for the containers to be loaded to the sending port.</p> <p>Credit notes will be issued, subject to the following conditions:</p> <ol style="list-style-type: none"> ITT containers must not be planned on the Long Cranes or on other cranes – making them the Long Crane otherwise containers would be invoiced accordingly. Port stay of the vessel should not be lengthened, as a result of the ITT containers being planned / loaded. In such instances, a credit note would not be issued. Terminals reserve the rights to shut out / reduce the amount of ITT containers planned at their sole discretion, at any point of time, including during vessel operations. Terminals exclude all liability with regards to shut outs, missed connections, split BL's, etc. 	No	Name	email	Hp	1*	Padmakumar A/l Ramachandran	padma@westports.com.my	012-3935170	2*	Muhammad Nizam Saharudin	nizam@westports.com.my	012-3215836	3	ITT Team	itt@westports.com.my	03-31694063	No	Name	email	Hp	1*	Rajentheran Govindasamy	rajentheran@northport.com.my	012-2218120	2	ITT Team	itt_westport@northport.com.my	03-31698000	
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No	Process	Process Owner
	<p>Note 2:</p> <p>a) ZB1(transshipment) or Import Status List (ISL) to be declared by box operator/vessel operator for all containers prior to the vessel depart from receiving port.</p> <p>Note 3 :</p> <p>a) Only dedicated services are allowed for ITT via vessel (as per appendix)</p> <p>b) Any additional service is subject to approval by the Authority</p> <p>Note 4 :</p> <p>a) Both terminals to provide report of ITT containers that tally for each movement to the Authority</p> <p>b) The Authority have the right to stop the movement of ITT by vessel if the SOP is not adhered to</p>	

No.	Service Name	Vessel Name	Window	Flag	Move	Port Rotation	
1	Singapore Bangladesh X-Press (SBX)	Cala Paguro Ingres	WED WP/NP : 1600 – 2359	F	40-50	SGSIN-MYPKG (WP/NP)-BDCGP	WP-NP
2	Singapore Kolkata X-Press (SKX)	X-Press Godavari Hermann Schepers	MON-TUE WP:0600–2200 NP:2200 – 1400	F	40-50	INCCU-MYPKG (WP/NP)-INCCU	WP-NP
3	Thailand Chennai X-Press (TCX WB)	X-Press Jersey	MON-TUE NP : 0400–2300 WP : 2359–2000	F	60-75	THLCH-SGSIN-MYPKG (NP/WP)- INKAT-INMAA	NP-WP
	Thailand Chennai X-Press (TCX EB)	X-Press Jersey	MON-WED WP:1600–1700 NP : 1800 – 1900	F	60-75	INKAT-INMAA-MYPKG (WP/NP)- SGSIN-THLCH	WP-NP
4	Thailand India Pakistan (TIP EB)	X-Press Guernsey	TUE-WED NP:0500–1600 WP:1700–0500	F	60-75	PKBQM-PKKHI-INNSA-LKCMB- MYPKG (NP/WP)-SGSIN-THLCH	NP-WP
	Thailand India Pakistan (TIP WB)	X-Press Guernsey	SUN-MON NP:1000–2300 WP:2359–1300	F	60-75	THLCH-SGSIN-MYPKG (NP/WP)- INPAV-PKBQM-PKKHI-INNSA-LKCMB	NP-WP